

Pfizer Medical Education Group

ANNOUNCEMENT:

NEW online Grant Management System launches on December 15, 2012! Eligible Organizations can apply for Healthcare Charitable Contributions

~~~~~

The Pfizer Medical Education Group (MEG) is excited to announce the launch of our new online Grant Management System as well as the new resource page on Pfizer.com specifically for healthcare charitable contributions. Such resource information includes how Pfizer defines healthcare charitable contributions (CC) and details about the application process and required documents.

Key items to note regarding our new system:

- Eligibility quiz will assist in determining the type of support you are seeking
- Simplified registration process
- User-friendly screens include tabs to separate and easily identify various segments of the application

Please read important details below leading up to the data migration scheduled for January/February.

#### **Register in our NEW system: on or after December 15, 2012**

In order to seek funding from Pfizer in 2013, all requestors must register in our new system at [www.pfizer.com/healthcarecharitables](http://www.pfizer.com/healthcarecharitables). The first time you take the eligibility quiz, please ensure you identify yourself as an unregistered user.

#### **Former system accessible until December 20, 2012**

Through December 20<sup>th</sup>, users may continue to log in to our former system at [www.pfizerhealthcharitables.com](http://www.pfizerhealthcharitables.com) to take actions when prompted (e.g., provide additional information requested by Pfizer, accept letters of agreement (LOA), complete acknowledgment forms for previously approved healthcare CC, etc). Kindly note acknowledgment obligations for previous funding will still be required before Pfizer can approve any future requests submitted in our new system.

#### **Prior data NOT accessible: December 21, 2012 – Jan/Feb 2013**

In order to perform data migration of active (unclosed) CC (e.g., requests pending decisions, LOA awaiting acceptance, pending payment, outstanding acknowledgment, etc), from the former system to our new system, such data will not be accessible during this period. Pfizer estimates data migration will be completed no later than February 2013.

NOTE: Be advised healthcare CC closed out as of December 20, 2012, will NOT be migrated to the new system; all closed CC will be archived.

-----

#### **NEXT SUBMISSION CYCLE: Dec 15, 2012 – Jan 15, 2013**

As a reminder, the most recent submission cycle closed on October 15<sup>th</sup> for programs/activities with start dates on or after January 1, 2013. The next cycle is designated for programs/activities with start dates on or after **April 1, 2013**. For more information about the cycles for 2013, please visit the "*Important Deadlines and Dates*" section at [www.pfizer.com/healthcarecharitables](http://www.pfizer.com/healthcarecharitables).

If you have any questions, please contact us via email [healthcharitables@pfizer.com](mailto:healthcharitables@pfizer.com).

Sincerely,  
Pfizer Medical Education Group

